

## **Checklist for U.S./EU MRA EMC CAB Request**

**Name of Organization** \_\_\_\_\_

**Location (City, State)** \_\_\_\_\_

**Contact** \_\_\_\_\_

The following items are necessary:

- 1 Scope of Activity (Indicate equipment to be included and technical competence)
- 2 Names and experience of staff performing EMC TCF evaluation
- 3 Procedures for evaluating EMC TCFs, including any checklists used
- 4 Procedures for initial and on-going training of staff for TCF evaluation
- 5 Procedure to ensure separation between TCF evaluation and TCF development and/or testing performed
- 6 Sample certificate or technical report issued to client
- 7 Certificate of accreditation against ISO/IEC Guide 25, 17025 or 65
- 8 Liability insurance information
- 9 Policy and procedure for professional secrecy
- 10 Signed CAB Declaration

For information contact:

Mary Jo DiBernardo  
US-EU MRA – EMC CAB Nominations  
820 W. Diamond Avenue, Room 263  
Gaithersburg, MD 20878

Phone: 301-975-5503      Fax: 301-963-2871