

Report of the Board of Directors

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Wisconsin, Weights and Measures

Reference
Key Number

100 INTRODUCTION

The Board held its quarterly Board of Directors (BOD) meeting on Saturday, July 12, 2008, and continued that meeting during work sessions throughout the remainder of the Annual Meeting. The Board of Directors and the NTEP Committee invited members to dialogue with the BOD on the following issues: Improving Standards Development, Mutual Acceptance Arrangements, Increasing Efficiency and Effectiveness, and participation internationally, i.e., OIML, CFTM, APLMF, and USNWG.

Table A identifies the agenda items in the Report by reference key number, item title, and page number. An item marked with an “I” after the reference key number is an informational item. An item marked with a “V” after the reference key number is a voting item. Table B lists the appendices to the Report, and Table C shows the results of voting items.

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**Table C
Voting Results**

<i>Reference Key Number</i>	<i>House of State Representatives</i>		<i>House of Delegates</i>		<i>Results</i>
	<i>Yeas</i>	<i>Nays</i>	<i>Yeas</i>	<i>Nays</i>	
8 (voice vote)					Passed

**Details of all Items
(In order by Reference Key Number)**

1. I NCWM Automatic Temperature Compensation (ATC) Steering Committee

The Automatic Temperature Compensation (ATC) Steering Committee has been meeting by conference call. Ross Andersen will serve as the NCWM liaison to the California Energy Commission for their work on ATC. The NCWM Chair, Judy Cardin, met with a representative from the GAO to offer the NCWM's assistance in their cost benefit analysis. The Steering Committee presented a report and a presentation on options for test procedures at the NCWM Annual Meeting. The Steering Committee will continue its work.

2. I Marketplace Surveys Update

The Board is planning on conducting a marketplace survey in 2009. The NCWM will work with NIST on this survey.

3. I Membership and Meeting Attendance

NCWM Membership Report						
	12/31/07	12/31/06	12/31/05	12/31/04	12/31/03	12/31/02
Associate	807	804	783	784	780	879
Foreign Assc	53	49	51	33	34	31
Federal Gov't	9	9	13	13	18	17
NIST	14	14	10	8	14	18
State Gov't	814	794	791	826	804	852
Local Gov't	548	547	465	453	515	556
Int'l Gov't	22	29	21	29	18	23
Retired	222	221	221	224	226	229
Total	2489	2467	2355	2370	2409	2605

As of the 2008 Interim Meeting, the total NCWM membership was 2497. This is the highest membership total since December 2002. The 2008 Interim Meeting had a record number of members in attendance. Attendance at the 2008 Annual Meeting was down slightly from 2007.

4. I Newsletter and Website

Steve Grabski has been reviewing the NCWM website and newsletter over the past months. He has determined that the website is easy to navigate and works well and no further study is required; however, he would welcome feedback from the membership. This item will be removed from future Board agendas.

5. I Meetings Update

Interim Meetings

January 11 - 14, 2009	Hilton Daytona Beach Hotel, Daytona Beach, Florida
January 24 - 27, 2010	Hilton Nashville, Nashville, Tennessee
January 23 - 26, 2011	Fairmont Dallas, Dallas, Texas

Annual Meetings

July 12 - 16, 2009	Marriott Plaza Hotel, San Antonio, Texas
July 11 - 15, 2010	Crowne Plaza St. Paul Hotel, St. Paul, Minnesota

6. I Participation in International Standard Setting

Chuck Ehrlich and other NIST Weights and Measures Division (WMD) staff briefed the NCWM Board and NCWM members on key activities of OIML and regional legal metrology organizations (see Appendix A).

7. I Efficiency and Effectiveness

To increase the efficiency and effectiveness of the NCWM, the Board of Directors announced changes to the conference management structure. Management Solutions Plus (MSP), the company currently supplying management support, elected not to participate in the new management structure. MSP will continue in its current role until September 30, 2008.

On October 1, 2008, the following changes will be in place:

- Don Onwiler has been hired to serve as the NCWM Executive Director and Jim Truex has been hired to serve as NTEP Administrator.
- The NCWM's new office will be located in Lincoln, Nebraska. The Executive Director will report to the NCWM Board of Directors. Two support staff have been hired to work in the new office and will report to the Executive Director.
- The NTEP Administrator will work from his home and will report to the Executive Director.
- The membership will not see changes in their services, only the necessary telephone number and address changes after October 1, 2008.

8. V Bylaws Amendment: Replace A&P Committee with PDC

Background: In 2003, the Board of Directors disbanded the Administration and Public Affairs Committee. At the same time, the Professional Development Committee was formed. This new standing committee has a much narrower scope than its predecessor. Even though this change occurred in 2003, the board neglected to change the corresponding by-laws to reflect the current committee name and its new scope. The changes proposed below address this issue.

Article IX, Section 2 – Standing Committees

The Board of Directors may create and disband standing committees in the best interests of the Corporation. As referenced in Article IX, Section 1, the Chairman makes appointments to the several special purpose committees. The current standing committees are:

Committee on Specifications and Tolerances (S&T);
Committee on Laws and Regulations (L&R); and
~~Committee on Administration and Public Affairs (A&P)~~**Professional Development Committee (PDC)**.

Article IX, Section 5

D. ~~Committee on Administration and Public Affairs~~Professional Development Committee****

The mission of the Committee is:

To provide leadership to develop and implement uniform, quality weights and measures services in the areas of:

- effective program management,
- education, and
- public relations.

The ~~Committee on Administration and Public Affairs~~**Professional Development Committee** annually presents a report for Corporation action.

~~Its scope embraces all matters dealing with:~~

- ~~1. development and recommendation of administrative procedures;~~
 - ~~2. education and training of weights and measures officials;~~
 - ~~3. promotion of weights and measures principles and techniques among users of weights and measures devices and the general public; and~~
 - ~~4. liaison with Federal agencies, State agencies, and other groups and organizations on issues within the purview of the committee. This entails explaining, advocating, and coordinating Corporation positions, recommendations, and needs before Federal Government agencies, consumer groups, the Associate NCWM membership, domestic and international standards organizations, industry, trade associations, and others. The goals are to provide and solicit information, develop a spirit of cooperation, and promote uniformity with the activities and standards of the NCWM.~~
- ~~The Professional Development Committee annually presents a report for Corporation action.~~

The four main areas for focusing their efforts are:

National Training Program – The focus of the National Training Program (NTP) is to increase technical knowledge, strengthen credibility, and improve the professionalism of the individual weights and measures official. A strong NTP would promote uniformity across the nation.

National Certification System – Develop a national certification system to recognize or accredit weights and measures programs as competent or capable. The program would include requirements around individual training, proper test standards, use of national handbooks, and a data gathering system.

Conference Training Topics – The Committee would be the focal point for gathering and recommending workshops or symposia on leadership, management, and emerging issues to be presented during the Annual Meeting. These topics would provide a forum for the exchange of ideas and discussion of changes in the marketplace.

Uniformity of Data – The Committee would develop standard categories for devices and inspection areas so that such things as the number of devices, compliance rates, frequency of inspection and other areas could be compiled and compared at the national level. These statistics could be used to benchmark organizations and to communicate the value of weights and measures to the public and to decision makers.

The by-laws amendment passed.

9. I NCWM Policies

The NCWM Board of Directors sets policies for the board, committees, and for the corporation. These policies are documented and will be made available as they are approved. In the future, NCWM policies will be posted on the NCWM website.

The board adopted a policy prohibiting acceptance of contributions from associate members to fund special events at meetings. The board recommends that regional associations adopt similar policies.

10. I Improving Standards Development

Randy Jennings, NCWM Chair-elect, and Carol Hockert, NIST, will work on recommendations to improve the standards development process for NCWM. They invite comments from stakeholders.

11. I U.S. Participation in the MAA for R 76

The NCWM position has been to not participate in the Mutual Acceptance Agreements (MAA) for R 76 (non automatic weighing instruments) until we can do so as an issuing participant. A brainstorming session was held at the Annual Meeting to identify barriers and possible solutions to U.S. labs becoming authorized for conducting evaluations and issuing test data under this MAA.

12. I Strategic Planning

The board has decided to review and update the NCWM strategic plan during the coming year.

Judy Cardin, Wisconsin, NCWM Chairman
Jack Kane, Montana, Chairman-elect
Don Onwiler, Nebraska, NTEP Chairman
Will Wothlie, Maryland, Treasurer
Charles Carroll, Massachusetts, Northeastern Regional Representative
Steven Malone, Nebraska, Central Regional Representative
Randy Jennings, Tennessee, Southern Regional Representative
Steven Grabski, Nevada, Western Regional Representative
Christopher Guay, Procter & Gamble, At-large
Tim Tyson, Kansas, At-large
Robert Murnane, Seraphin Test Measure, Associate Membership Representative
Don Onwiler, NCWM Executive Director
Carol Hockert, NIST, Executive Secretary

Board of Directors

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